



Dear Camp Motorsport, Camp CHOP and AstroCamp Families,

Summer is coming and it's coming fast!! We are busily making preparations for another summer of AstroCamp, Camp Motorsport and Camp CHOP. The only thing missing is you!

This Parent Guide contains everything you need to prepare for a fun and rewarding camp experience. **Please read through this Parent Guide carefully as it is essential to your preparation for the summer.** All forms required for camp attendance are accessible through your online account. A list of these forms is included in this Parent Guide.

**I'm sure many of you have questions about how we will handle COVID-19 during the summer. These details will come just before summer and will be based on the most up-to-date information and guidance from the CDC, Virginia State Government and the American Camp Association. You will receive the "COVID-19 Supplement Guide" sometime in May.**

Now more than ever, children need to be outside, unplugged, and together. To be able to do this safely in the time of COVID-19, we are asking you – and everyone in our community – to assist in our efforts to keep campers and staff safe and healthy this summer. If you have any questions, please do not hesitate to call our business office at 1-888-836-1212, contact our Summer Camp Registrar at [registrar@gdi.org](mailto:registrar@gdi.org), or contact the Summer Camp Director, John Swanwick, at [john@gdi.org](mailto:john@gdi.org). After June 1st we will be on-site and can be reached by phone at (434) 454-4059. We are here to help!

We will see you this summer!

Sincerely Yours,

A handwritten signature in black ink that reads "John Swanwick".

John "Swan" Swanwick  
Summer Camp Director  
Camp Motorsport, Camp CHOP & AstroCamp

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# SECTION I FREQUENTLY ASKED QUESTIONS

## A. ARRIVAL & DEPARTURE

### 1. HOW DO THE CAMPERS GET TO CAMP?

The majority of our campers are driven to camp by their family/guardians. The drive time from Richmond is about 2 hours, from Washington DC is 4 hours and from Philadelphia is about 6 hours.

### 2. WHEN DO I DROP MY CAMPER OFF?

|  |                          |                       |
|--|--------------------------|-----------------------|
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 1:        | SUNDAY June 20        |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 2:        | SUNDAY June 27        |
| Camp Motorsport, AstroCamp & Camp CHOP | <b>2-Week Session 1:</b> | <b>MONDAY July 5</b>  |
| Camp Motorsport, AstroCamp & Camp CHOP | <b>2-Week Session 2:</b> | <b>SUNDAY July 18</b> |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 3:        | SUNDAY August 1       |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 4:        | SUNDAY August 8       |

**Check-in for all camps is between 1:00pm and 3:00pm. Please do not arrive before 1:00pm, as camp staff are completing preparations for the session. Lunch is not provided on arrival day.**

### 3. WHEN DO I PICK MY CAMPER UP?

|  |                          |                       |
|--|--------------------------|-----------------------|
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 1:        | SATURDAY June 26      |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 2:        | SATURDAY July 3       |
| Camp Motorsport, AstroCamp & Camp CHOP | <b>2-Week Session 1:</b> | <b>FRIDAY July 16</b> |
| Camp Motorsport, AstroCamp & Camp CHOP | <b>2-Week Session 2:</b> | <b>FRIDAY July 30</b> |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 3:        | SATURDAY August 7     |
| Camp Motorsport, AstroCamp & Camp CHOP | 1-Week Session 4:        | SATURDAY August 14    |

**Please make arrangements to pick your child up from camp between 9:00am and 11:00am. Please do not arrive before 9:00am, as you will interfere with luggage, dorm check-outs, and camp staff preparing for your arrival. Any camper not picked up by 11:00am will be charged a late fee of \$50.00 per hour or any portion of time thereof at the discretion of the Camp Director. This charge must be paid upon pick-up of camper.**

If your camper is driving their own vehicle to camp, it must be left in our Main Office parking lot and the keys MUST be handed to staff at check-in. AstroCamp, Camp Motorsport & Camp CHOP does not accept any responsibility for the loss, damage, or theft of or from personal vehicles.

### 4. WILL CAMP PICK UP AND/OR DROP OFF MY CAMPER AT THE AIRPORT?

Unfortunately, no. Based on guidance from the American Camp Association and the CDC, we will not be offering our usual airport service this summer. Travel guidelines will likely change before summer and it is difficult to predict what restrictions will be in place. **We are currently asking that all campers arrive by private transportation. We will not be providing transportation to and from the airport for summer 2021.**

## 5. CAN MY CAMPER STAY AT CAMP BETWEEN SESSIONS?

YES! Campers **attending more than one consecutive 1-week camp session** can indeed stay at camp from one session to the next. Campers will be fully supervised during this time. *Campers cannot stay at camp before, in-between, or after our 2-week camp sessions.*

You will need to indicate your wish for your camper to stay over on your travel form. On the travel form for the first session attending, please select “stay over for the departure.” On the travel form for the second session attending, please select “stay over for the arrival.” If you have any questions about this process please contact our business office at 1-888-836-1212.

## 6. HOW DO I GET TO CAMP?

Physical Address: 8144 Mount Laurel Road, Clover, VA 24534

### Approximate Driving Times

1-2 Hours: Lynchburg, Danville, Charlottesville, S. Richmond, Roanoke, Greensboro, Raleigh  
3 Hours: Williamsburg, N. Richmond, Virginia Beach, Charlotte  
4 Hours: Northern Virginia, Washington DC  
5 Hours: Baltimore, MD  
6 Hours: Philadelphia, PA  
7 Hours: New York, NY  
10 Hours: Boston, MA

### Driving Advice

We have tried to provide the most direct highway routes, with the least number of turns and/or “country roads.” However, there are many alternative routes to get to camp. Please note that some of the roads to which GPS or internet maps may direct you are country roads, which may be winding, narrow, or unpaved.

## **B. MEDICAL**

### **1. DOES MY CAMPER NEED A PHYSICAL?**

YES. The physician's examination form is available through the "Forms & Documents" link on your online account. Have this form completed by your physician prior to the start of camp. **The physical must have taken place within one year of the start of their enrolled session.** If there are any activities that you DO NOT wish your camper to participate in, please contact the Summer Camp Director.

### **2. HOW DO I RETURN MY CAMPER'S REQUIRED FORMS?**

Once the required forms have been completed, there are THREE OPTIONS for returning the documents:

- A. **UPLOAD AS PDF (PREFERRED)** - To upload these documents, log into your account and click the "Forms & Documents" link, then find the appropriate corresponding form. You will see an upload arrow on the right. Click the upload arrow and follow the instructions to correctly upload the documents.
- B. **FAX (PREFERRED)** - There should be a small bar code located in the lower right hand corner of each page for each set of forms. Be sure when faxing these documents that the bar code is visible. Please fax those documents to (434) 549-0161.
- C. **SNAIL MAIL** - If you are unable to fax or upload the documents you can mail the forms to our physical address:

Attn: Summer Camp Registrar  
27282 Calle Arroyo  
San Juan Capistrano, CA 92675

### **3. HOW IS MY CAMPER'S PRESCRIPTION MEDICATION ACCOMMODATED?**

All prescribed or over-the-counter medication needed by a camper will be collected at check-in by the nurse. Accurate instructions must accompany each medication. **ALL MEDICATIONS MUST BE IN THEIR ORIGINAL CONTAINERS.** Please do not put them into pill cases, ziplocks, etc. Campers will have access to their medication through the nurse's office.

### **4. HOW ARE MY CAMPER'S SPECIAL REQUIREMENTS ACCOMMODATED?**

**DIETARY NEEDS:** If your camper requires a special diet please list it on the "Health History Form" found under "Forms & Documents". If your camper has a more severe allergy, please inform us at least two weeks prior to the camp session.

**PHYSICAL NEEDS:** If special accommodations are needed for your camper to fully participate in our programs, please contact our camp office at (434) 454-4059 as soon as possible to discuss their needs.

### **5. WHAT DO I DO IF MY CAMPER IS SICK JUST BEFORE CAMP BEGINS?**

Please call our camp office at (434) 454-4059 to discuss the specifics of your child's illness and if they are healthy enough to start camp. The health of your camper has an effect on the health of the entire camp community. If they are ill, a doctor's release will be necessary at check-in.

### **6. WHAT HAPPENS IF MY CAMPER GETS SICK/INJURED WHILE AT CAMP?**

The medical professional on site will make an informed decision about whether or not the parent or guardian needs to be contacted based on the severity of the illness or injury. The primary parent or guardian will be contacted by phone.

## C. COMMUNICATION

### 1. WHERE DO I MAIL A LETTER TO MY CAMPER?

Address all mail to:                      Camper's Name  
   Team Number (will be given at check in)  
   c/o Camp Name (AstroCamp/Camp Motorsport/Camp CHOP)  
   8144 Mount Laurel Road  
   Clover, VA 24534

**NOTE:** WE WILL NOT ACCEPT PACKAGES OF ANY KIND! They will be sent back to you and your camper's store account will be charged for shipping. If your camper needs an item please call us to make arrangements.

### 2. CAN I CALL MY CAMPER?

Telephone calls to or from the campers are **NOT** allowed due to their busy schedules and our camp belief of camper independence. If you have any concerns about your child, our staff is available to help you. Please call camp between 8:00am and 5:00pm at (434) 454-4059. Calls after 5:00pm or on the weekends may be answered by a camp administrator or an answering machine. Prior to camp, you will be emailed a number to call should you need to reach someone any time of day for an emergency.

### 3. CAN I EMAIL MY CAMPER OR RECEIVE EMAILS FROM THEM?

Camper communication is done within your camper account. Please log into your account and then click on the email link. The system will then guide you through the process of purchasing "CampStamps" to send emails to your camper as often as you'd like throughout the session. **We will provide you with 5 "CampStamps" per camper per parent per week, which will be added to your account right before camp begins.** More information can be learned by reading the detailed instructions at the end of this guide.

### 4. CAN I SEE PHOTOS OF CAMP EACH DAY ONLINE?

Yes! Daily photos will be uploaded each night. It is free to view the photos, and prints can be purchased as well. We will do our best to make sure each camper has a photo in the gallery each day, but this is not guaranteed. To access camp photos, use the Companion app on your smartphone, or use the CampInTouch account on your computer. Further details for each of these options are at the end of this guide (page 12).

### 5. CAN I VISIT MY CAMPER?

No. There are no visits permitted due to the busy summer schedule and maintaining the safety of our campers.

## D. WHAT TO BRING TO CAMP

### 1. WHAT SHOULD MY CAMPER PACK?

Please head to our website for the most up-to-date packing list by following [this link](#) or feel free to email our Summer Camp Director at [john@gdi.org](mailto:john@gdi.org). Everything on the list has a function. We suggest checking off or counting the exact number of items on this list. Please keep this form at home to ensure that all items are accounted for upon your camper's return from camp. **PLEASE MAKE SURE EVERYTHING IS CLEARLY LABELED WITH YOUR CAMPER'S NAME.**

### 2. HOW SHOULD MY CAMPER PACK THEIR GEAR?

Please limit luggage to one bag per week of camp and a backpack. Please make sure all luggage has a visible tag with the camper's name, address, and phone number written in ink.

**Please wash all clothing and linens (including sleeping bags) on a hot cycle before sending them with your camper.** This is the most effective way to ensure bedbugs are not brought to camp.

### 3. IS THERE A DRESS CODE?

Yes. We ask that our campers dress appropriately and, of course, comfortably for their various activities at camp.

- We do not allow campers to wear clothing with alcohol, tobacco, drug, religious, political, sexual or obscene printing.
- Please keep swimsuits modest – “modest” meaning: no thong, string or cheeky bikinis for female campers and no speedo-style swimsuits for male campers.
- Please send your campers with shorts of an appropriate length. The length of skirts, skorts, and shorts must extend below the camper's thumb-tips when the camper's arms are extended at their sides.
- We do reserve the right to request that campers change clothing if it is deemed inappropriate.

### 4. CAN MY CAMPER BRING A CELL PHONE OR ELECTRONICS TO CAMP?

Cell phones, smart phones, smart watches, iPods, handheld video games and other electronic devices are **NOT ALLOWED**. If brought, they will be confiscated and put in the camp safe until the end of camp. Camp is a place to make new friends, try new things and gain independence, which can be pretty tough if campers are texting friends from home or calling parents. **PLEASE leave cell phones at home.** We ask for parental support of this policy, as it is especially difficult to enforce policies without your support. Exceptions are made for campers that are flying in — their phones and wallets will be collected upon arrival and kept safe until departure day.

## 5. WHAT ITEMS SHOULD MY CAMPER NOT PACK?

To ensure the safety of our campers, we insist that the following items NOT be brought to camp:

|   |                                 |
|---|---------------------------------|
| MP3 players/iPods/tablets/stereos                 | Two-way radios (walkie-talkies) |
| Kindles/e-readers                                 | Cash                            |
| Cellular phones/smart phones                      | Food                            |
| Wearable technology (i.e. smart watch)            | Hair dye                        |
| Drones (of any size)                              | Expensive jewelry               |
| Video games                                       | Hair clippers                   |
| Chewing tobacco **                                | Lighters                        |
| Any smoking material (inc. vaping/e-cig/Juul) **  | Alcohol **                      |
| Illegal drugs **                                  | Skateboards                     |
| Weapons/knives of any kind **                     | Fireworks **                    |
| Televisions/portable DVD players                  | Computers                       |
| Inappropriate games (i.e. Cards Against Humanity) |                                 |

*\*\*Denotes items that may result in your camper being asked to leave camp*

AstroCamp, Camp Motorsport & Camp CHOP does not accept any responsibility for the loss, damage, or theft of such items. Any abuse of this policy will result in confiscation and storage of the items until the end of the session.

## 6. PERSONAL DRIVING EQUIPMENT (Camp Motorsport only)

Camp Motorsport campers do not need to bring any personal driving equipment. We will provide everything they will need to take part in driving activities. However, we understand that your camper may be more comfortable with their own equipment. If this is the case, please bring only the following items:

- Full Face Helmet (DOT approved)
- Neck Support
- Race Boots & Gloves

**If your camper would like to bring any of the driving equipment listed above, it must be in good working order and FIT FOR PURPOSE. All equipment MUST be within expiration date by one month from the end date of camp and cleared by our Camp Director.**

# E. YOU'RE AT CAMP

## 1. WHAT IS THE WEEKLY CAMP SCHEDULE?

### 1-Week Camp

|  | 9:00-10:30                        | 10:45-12:15 | 1:00 - 2:00  | 2:00-3:30          | 3:45-5:15 | 6:30-7:30 | 7:30 - 9:15                      | 9:15-10:00                      |
|--|-----------------------------------|-------------|--|--------------------|-----------|-----------|----------------------------------|---------------------------------|
| <b>Sunday</b>  |                                   |             | <b>Camper Arrival &amp; Check-In 1:00pm - 3pm</b><br>Start Your Engines/Blast-Off - 3:15<br>Move In/Tour/Team Pics - 3:30<br>Cool Off at the Lake - 4:00 |                    |           | Rec Time  | <b>Campfire</b>                  | <b>Dorm Talks</b>               |
| <b>Monday</b>  | Core Program                      |             | Siesta Time  | Core Program       |           |           | <b>Crew Night</b>                | <b>Dorm Time/Extended Hours</b> |
| <b>Tuesday</b>   |                                   |             |  | Electives          |           |           | <b>Program Night</b>             |                                 |
| <b>Wednesday</b>   |                                   |             |  | <b>Lake Party!</b> |           |           | <b>Cabin Campfires</b>           |                                 |
| <b>Thursday</b>  |                                   |             |  | Electives          |           |           | <b>Program Night</b>             |                                 |
| <b>Friday</b>  |                                   |             |  | Core Program       |           |           | <b>Final Night Extravaganza!</b> |                                 |
| <b>Saturday</b>  | Camper Pick Up From 9am - 11:00am |             | <b>SEE YOU NEXT SUMMER!</b>  |                    |           |           |                                  |                                 |
| <b>Breakfast 7:30 - 8:00</b><br><b>Lunch 12:30 - 1:00</b><br><b>Dinner 6:00 - 6:30</b> |                                   |             | Telescopes: One night per group - weather dependant<br>Cabin Campfires: One night per group - weather dependant  |                    |           |           |                                  |                                 |

### 2-Week Camp

|  | 9:00-10:30                        | 10:45-12:15 | 1:00 - 2:00  | 2:00-3:30                 | 3:45-5:15           | 6:30-8:00 | 8:00 - 9:30              | 9:15-10:00                       |                       |
|--|-----------------------------------|-------------|--|---------------------------|---------------------|-----------|--------------------------|----------------------------------|-----------------------|
| <b>Sunday</b>  |                                   |             | <b>Camper Arrival &amp; Check-In 1:00pm - 3pm</b><br>Start Your Engines/Blast-Off - 3:15<br>Move In/Tour/Team Pics - 3:30<br>Cool Off at the Lake - 4:00 |                           |                     | Rec Time  | <b>Campfire</b>          | <b>Dorm Talks</b>                |                       |
| <b>Monday</b>  | Core Program                      |             | Siesta Time  | Core Program              |                     |           | <b>Crew Night</b>        |                                  |                       |
| <b>Tuesday</b>   |                                   |             |  | <b>Lake Party!</b>        |                     |           | <b>Counselor Pageant</b> |                                  |                       |
| <b>Wednesday</b>   |                                   |             |  | Core Program              |                     |           | <b>Program Night</b>     |                                  |                       |
| <b>Thursday</b>  |                                   |             |  | Electives                 | Electives           |           | <b>Crew Night</b>        |                                  |                       |
| <b>Friday</b>  |                                   |             |  | Choose Your Own Adventure |                     |           | Core Program             |                                  | <b>Elective Night</b> |
| <b>Saturday</b>  | Olympics! 🏅                       |             | Electives  | Electives                 | <b>Improv Night</b> |           |                          |                                  |                       |
| <b>Sunday</b>  | Core Program                      |             | <b>Chill Day</b>   |                           |                     |           | <b>Movie Night</b>       |                                  |                       |
| <b>Monday</b>  | Electives                         | Electives   | Siesta Time  | Core Program              |                     |           | <b>Program Night</b>     |                                  |                       |
| <b>Tuesday</b>   | Choose Your Own Adventure         |             |  | Core Program              |                     |           | <b>MotoTV</b>            |                                  |                       |
| <b>Wednesday</b>   | Core Program                      |             |  | Choose Your Own Adventure |                     |           | <b>Carnival</b>          |                                  |                       |
| <b>Thursday</b>  | Core Program                      |             |  | Core Program              |                     |           | Pack, Clean & Rec Time   | <b>Final Night Extravaganza!</b> |                       |
| <b>Friday</b>  | Camper Pick Up From 9am - 11:00am |             | <b>SEE YOU NEXT SUMMER!</b>  |                           |                     |           |                          |                                  |                       |
| <b>Breakfast 7:30 - 8:00</b><br><b>Lunch 12:30 - 1:00</b><br><b>Dinner 6:00 - 6:30</b> |                                   |             | Telescopes: One night per group - weather dependant<br>Cabin Campfires: One night per group - weather dependant  |                           |                     |           |                          |                                  |                       |

## 2. HOW DOES THE CAMP STORE WORK?

Once you have registered your camper, you have the option to fund the camp store account at any time prior to your camper's arrival at camp. We generally recommend an average of \$50.00 per week. To fund your camper's store account, please log on to your CampInTouch account and click the link, "View Camp Store Account." Please note, your credit card will be charged for the selected amount at the time you fund the camp store account.

This summer there will also be the option to preorder items from the camp store. Any preorder items will be given to the camper on the first day of camp.

At the end of the summer, any remaining balance totaling over \$10.00 will be refunded to your credit card on file. **Any remaining balance of \$10.00 or less will NOT be refunded to your credit card;** it will be added to our camp financial aid fund. If you would like to change your selection that was made upon registration, please contact the Summer Camp Registrar at 1-800-645-1423.

## SECTION II FORMS

### A. CHECKLIST

All checklist items below are required and must be completed by May 1, 2021. All forms are accessible through your camper's online account.

- CAMP TUITION & FEES
- HEALTH HISTORY
- PHYSICIAN'S EXAMINATION
- PARENT AUTHORIZATION
- CAMPER EXPERIENCE
- CAMPER CODE OF CONDUCT
- CAMP STORE ACCOUNT

## B. CAMP TUITION AND FEES

### AstroCamp 1-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 1,000.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 1,300.00</b> |

### AstroCamp 2-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 1,700.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 2,000.00</b> |

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### Camp Motorsport 1-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 1,250.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 1,550.00</b> |

### Camp Motorsport 2-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 2,450.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 2,750.00</b> |

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### Camp CHOP 1-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 1,000.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 1,300.00</b> |

### Camp CHOP 2-Week (fees are due by May 1, 2021)

|                           |                    |
|---------------------------|--------------------|
| Non-Refundable Deposit    | \$ 300.00          |
| Remaining Tuition Due     | \$ 1,700.00        |
| <b>Total 2021 Tuition</b> | <b>\$ 2,000.00</b> |

**Please Note:** No post-dated checks. Please make checks payable to “Discovery Quest.” Checks may not be processed immediately. If you pay by credit card, “Discovery Quest” will show on your statement.

## C. CANCELLATION AND REFUNDS: WHAT-IFS?

### What if I am thinking about cancelling my child’s enrollment?

- If you are thinking about cancelling enrollment for Summer 2021, we can roll over your investment to Summer 2022 with no penalty, if you choose.

### What if I do want to cancel my child’s enrollment?

- Cancellations February 1<sup>st</sup> to April 30<sup>th</sup> = \$200 Processing Fee + Nonrefundable Deposit
- Cancellations from May onwards will result in surrender of tuition amounts as follows:
  - Between May 1<sup>st</sup> and May 14<sup>th</sup> – 25% of full tuition
  - Between May 15<sup>th</sup> and May 31<sup>st</sup> – 50% of full tuition
  - After June 1<sup>st</sup> – 100% of full tuition
- Cancellations from May onwards will follow this cancellation tuition fee structure, even if you decide to not attend due to program modifications, lack of airport transportation, mask-wearing or testing requirements.

**What if I need to cancel for medical reasons?**

- Families who NEED to cancel enrollment for medical reasons are subject to our standard policy related to medical cancellations.

**What if my camper tests positive for COVID-19 while at camp?**

- If a camper needs to depart camp early because of a positive COVID-19 test or because of a mandatory quarantine order, a pro-rated refund of tuition will be made.

**What if the new Airport Transportation Policy makes it impossible for my child to attend camp?**

- If the transportation policy makes it impossible to attend the program, we will refund your tuition and roll over your deposit to Summer 2022.

**What if you cancel camp or the State says you cannot operate?**

- If camp is cancelled due to state mandate, we will follow the same procedure that we used for Summer 2020: offer the opportunity to rollover to Summer 2022, or provide a refund.

**D. HOUSING POLICIES**

We believe that meeting new people is an essential part of the camp experience. We encourage you and your camper to think of camp as an opportunity to meet as many new friends as possible. Summer camp is a great way to develop life skills, especially friend-making skills.

- Roommate requests are **NOT** guaranteed. We will do our best to accommodate reasonable requests (may be impacted by State COVID-19 Guidelines).
- Roommates must be of the same gender and **within the scope of the definitions below:**

**AstroCamp**

Age Groupings: 8-9 10-11 12-13 14-15 16-17

**Camp Motorsport**

Age Groupings: 9-10 11-13 14-15 16-17

**Camp CHOP**

Age Groupings: 10-11 12-13 14-15 16-17

- Campers will be housed in cabins with other campers who are as close to their age as possible. We cannot guarantee that they will be exactly the same age (may be impacted by State COVID-19 Guidelines).
- Roommates are grouped by **AGE, NOT SCHOOL GRADE**. This applies to all campers, including those who have skipped grades. The age cut-off date is August 31st.
- Campers will **NOT** be moved up to the next age group.
- Only reciprocal requests are granted. Please make arrangements with friends at least one month prior to camp. Requests can be made by logging into your CampInTouch account and clicking the "Forms & Documents" link.

## A SPECIAL NOTE REGARDING PERSONAL INFORMATION ABOUT YOUR CHILD

We hope you noticed the Camper Experience report included in the online registration materials. We would like to take a moment to discuss this particular report.

Some parents are ambivalent about providing camps with information about personal aspects of their child's behavior or past experiences. Some parents fear that the information may be misused, while others are concerned about their child being "labeled," singled out or treated differently. All parents want to see their child have a good start at camp, unencumbered by past problems.

As seasoned Camp Directors who are ourselves parents, we appreciate these concerns. We also know how invaluable such information can be in assisting us to help your child make as smooth and happy an adjustment to camp as possible; something we know all parents want! Very often having prior knowledge about a learning difficulty, a recent loss in or out of the family, or a major change in the family or the child's life can be the crucial factor in helping us to truly comprehend your camper's need for patience, understanding, and reassurance. Since children often automatically use their behavior rather than their words to tell us what's bothering them, having advanced knowledge of areas that might be difficult for your child really helps us to understand the message in their actions so we can assure them of a better summer.

Our commitment is to never misuse such information or to release it to unauthorized persons. It will never be used at camp unless necessary, and then only with the greatest discretion. We will certainly let you know if your child is having difficulty. If you have any special concerns about this information or about your child, please feel free to call us. Additionally, if something comes up closer to the start of camp, please send us an email or call us. As a team we can better assure your child of a successful time at camp!

### Additional Resources

The [American Camp Association](#) (ACA) has many wonderful resources to help you and your child prepare for camp. Here are some suggested articles:

- [Conversations to Have Before Camp](#)
- [Emotional Readiness for Camp](#)
- [Top Tips to Prepare for Camp](#)
- [13 Tips for Managing Pre-Camp Anxiety in Children](#)

If you would like further assistance preparing your child for camp, our Summer Camp Director is always happy to help. Contact John Swanwick at [john@gdi.org](mailto:john@gdi.org).

# Camp Photos and Emails



## Photos of Camp

Photos will be uploaded each night. It is free to view the photos, and prints can be purchased as well. We will do our best to make sure each camper has a photo in the gallery each day, but this is not guaranteed.

### From a Smartphone — Campanion

Download the Campanion app on your smartphone in order to view daily photos from camp. Instructions for using this app are on the next page.

### From a Computer — CampInTouch

Log into your CampInTouch account on your computer to view photos from the day. CampInTouch even has a facial recognition option to make it easier to find your camper!





# CAMPANION

## Camper Photos & Emails on your phone any time

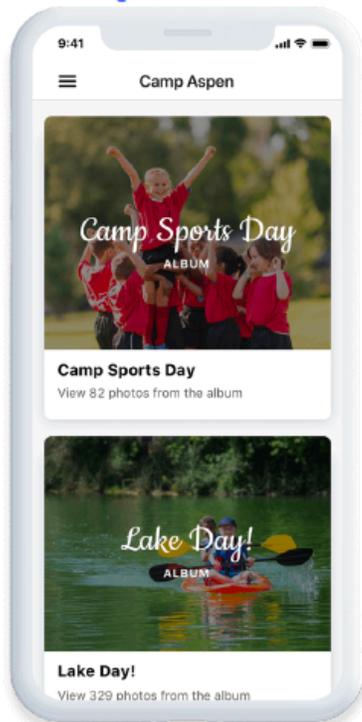
### How to Setup Companion:

1. Download Companion from the APP STORE
2. Use your Camper Account login info to open the app
3. Follow the opening instructions and take a photo of your camper

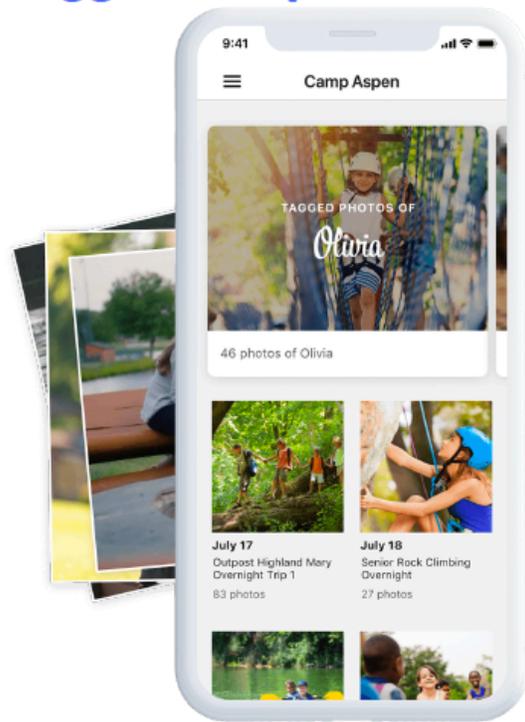
### What Companion Does:

1. Creates photo albums of all the photos uploaded each day
2. Once a camper's photo has been setup, Companion uses Face Finder software to notify you when a new photo of your camper has been uploaded  
\*Face Finder is optional unless you want to be notified when your camper has a new photo upload and tagged in the system\*

### Sample Album



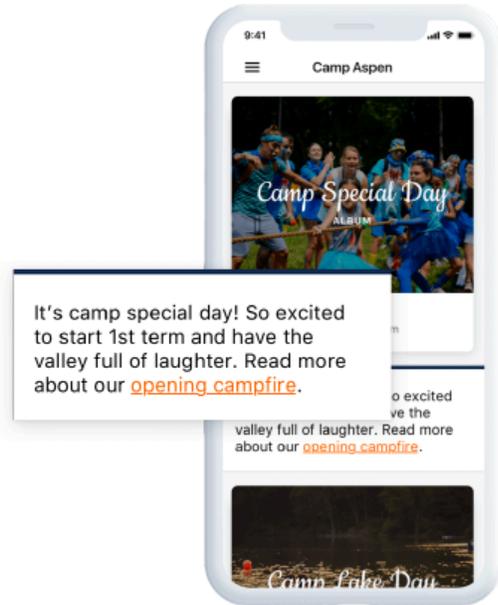
### Tagged Campers Photo



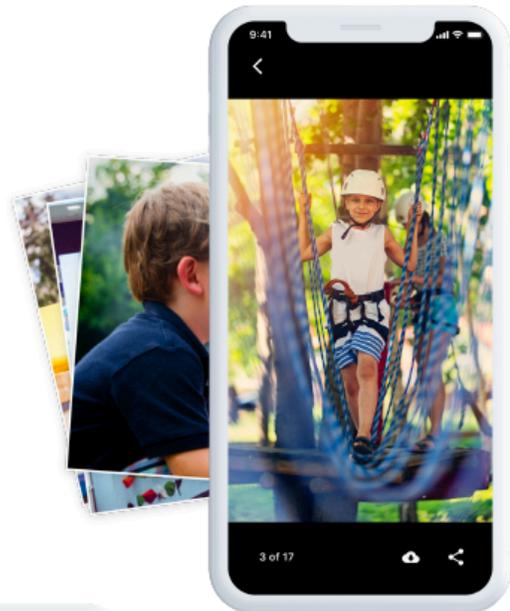
## What Companion Does continued:

3. Receive short messages from the Camp Director about events at camp
4. Instantly share photos with friends and family or social media
5. Receive notifications for new emails and email your camper from Companion

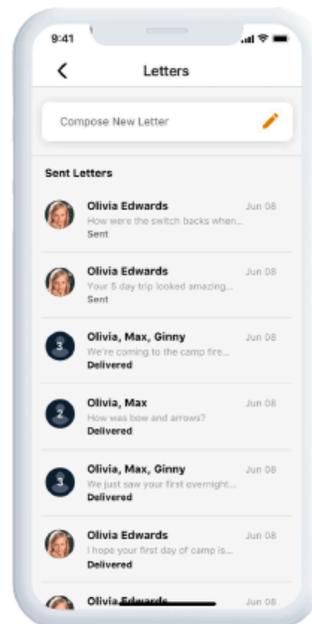
### Director's Message



### Easily Share Photos



### Email Notifications & Compose New Emails



For more information visit <https://companionapp.com/support/faq/> OR  
For assistance call CampMinder Support at 303-444-2267

# How To Retrieve Camper eLetters Using CampMinder

Once you've sent an email to your camper, you can see if they have written you back by logging into your account. Remember **all outgoing and incoming messages cost one CampStamp each. Each family automatically receives 5 CampStamps per parent/per camper/per week to use.** We recommend not purchasing more until you've used up your free CampStamps. To purchase more Camp Stamps simply click on Credit Card For CampStamps on your account's dashboard. You must enter a new credit card number to purchase more CampStamps.

**STEP 1 - LOG IN** to your account . After logging in you will see your dashboard (below).

**Online Community**

 **Email**  
Email your camper!

 **Guest Accounts**  
Create guest accounts for friends and family!

 **Credit Card for CampStamps**  
Update your credit card information used for purchasing CampStamps.

**Forms Dashboard**

 **Forms & Documents**  
Complete forms online and print important documents.

**Your Camper**

 **Camper Application**  
Fill out our online camper application.

 **Camper Information**  
Review and update the information we have on file for your children.

**STEP 2** -Under the **Online Community** section click on:

 **Email**  
Email your camper!

**STEP 3** - Once you click on Email you will see the following screen. To see your messages, simply click on eLetter Inbox:

[Email](#) [My Account](#) | [Help](#) | [Log Out](#)

**Email**

[CampStamps](#) | [Previous Emails](#) | [eLetter Inbox](#) [About Email](#)

[Email](#) [My Account](#) | [Help](#) | [Log Out](#)

**EMAIL - eLETTER INBOX**

[CampStamps](#) | [Previous Emails](#)

**Automatically email received eLetters to:**  
youremail@email.com

2017 v

You have not yet received any eLetters for the selected season.

[Go Back](#)

  
[Privacy Policy](#)

**STEP 5** - Your inbox will look like the following screen to the right. You can choose if you'd like your camper eLetters to be forwarded to your personal email address, check this box.

**STEP 6** - If you have an eLetter they will appear here. Simply click on the message to view it's contents.

### SPECIAL NOTICE!

You **WILL NOT** be charged a camp stamp if you don't access your eLetters through your CampMinder account while your camper is at camp.

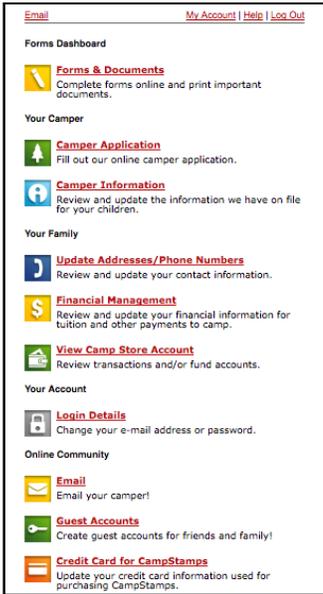
**YOU WILL** be charged a camp stamp if you choose to have your eLetters forwarded to your email.

# How To Email Your Camper Using CampMinder

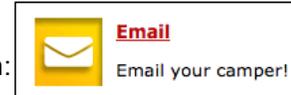
You can now email your camper from the same account you created to sign up for camp. **All outgoing and incoming messages cost one CampStamp each. Each family automatically receives 5 CampStamps per parent/per camper/per week.** Simply follow these instructions to set up your email messaging system. You will also have the option to add guests to your account so friends and family can email your camper too.

*If you ever encounter problems with the email system or any other part of your online account, contact CampMinder directly by calling 303.444.2267 extension 3 or click on HELP and submit an electronic Help Ticket.*

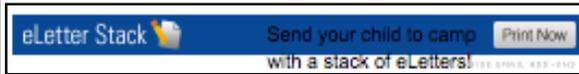
**STEP 1 - LOG IN** to your account (<https://astrocamp.campintouch.com/v2/login/>). After logging in you will see your dashboard (below).



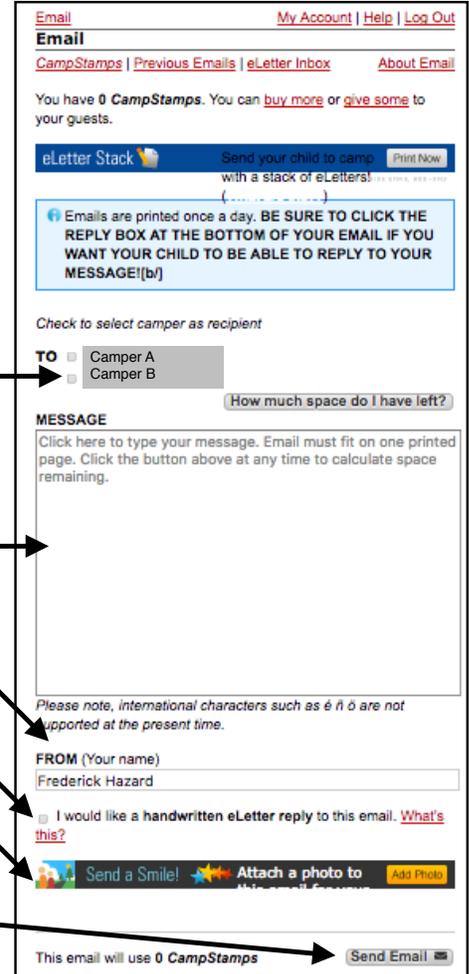
**STEP 2** - Under the Online Community section click on:



**STEP 3 - PRE-PRINT STATIONARY BEFORE CAMP (optional)** - from the email screen (right) you have the option of pre-printing letters that your camper can take to camp and can be emailed back to you. If you want to pre-print stationary click on:



**STEP 4 - CHOOSE YOUR RECIPIENT** - if you have more than one camper at camp you can choose a specific camper or send the same message to multiple campers.



**STEP 5 - WRITE YOUR MESSAGE** - to send an email simply write your message in the message box. It will calculate how much space you have remaining to fit onto a single page.

**STEP 6 - CHOOSE THE SENDER** - if you've added guests to the account they can choose their name from the list.

**STEP 7 - INCLUDE A HANDWRITTEN RESPONSE?** - if you want your camper to write you a response to this message check the box.

**STEP 8 - ATTACH A PHOTO (optional)** - you can attach a photo to your email as well for an additional CampStamp.

**STEP 9 - SEND YOUR MESSAGE!**

## How To Add Guests To Your Account

**STEP 1 - LOG IN** to your account (<https://astrocamp.campintouch.com/v2/login/>) and click on:



**STEP 2 - ADD GUESTS** - add your guests names and email address

**STEP 3 - SET PERMISSIONS** - choose which camper your guests can email.

